

## **SUMMER INTERNSHIP POSITIONS AVAILABLE: \$15/HR**

Smart Policy Works is a leader in high-impact public policy, technical assistance, consultation and training. Our goal is change health delivery systems to work smarter and better. We have a 25-year history of working with populations living at the margins of economic and health care security both in Illinois and throughout the nation.

### **Internship Opportunities**

SPW seeks summer interns to work within our programs to (1) conduct research on health policy and developments; (2) prepare presentations and training curriculum; (3) write reports and program descriptions; and (4) perform program evaluations. We also welcome interns who are interested in administration/budgeting, grant writing, and communications.

Necessary skills include:

- Excellent writing skills and research skills
- Knowledge of public programs including Medicaid and Medicare
- Excellent interpersonal skills
- Strong Microsoft Office skills required
- Some experience training or making presentations a plus
- Experience drafting training curriculum a plus

Interns who are full-time students may work up to 40 hours per week. Part-time interns are also welcome to apply.

Please send a resume to John Jansa, Director of Strategic Initiatives, at [spw@smartpolicyworks.com](mailto:spw@smartpolicyworks.com).